

**To Parents/Carers of Year 11 pupils**

22<sup>nd</sup> May 2023

Dear Parent/Carer,

**Year 11 Leavers' Tea**

I am writing to let you know that the Year 11 Leavers' Tea and shirt signing will take place in school this Wednesday (24<sup>th</sup> May) during the afternoon.

If you would like your child to have their shirt signed by friends and peers, please send them into school with an appropriate shirt and pen. During this time there will be a Leavers' Assembly followed by cake and sweet treats, and some time for the shirt signing to take place. Pupils will be asked to leave the school site at the end of the school day (3.10pm) to make their way straight home.

Please be aware that for any subsequent exam, pupils must be in full correct school uniform including a plain white shirt.

If there are any questions or queries, please get in touch.

Yours sincerely,

**Chris Luke**  
**Teacher of Physical Education and Year Leader for Year 11**