

To all Parents/Carers

31st August 2022

Dear Parent/Carer,

Beginning of Autumn Term 2022

I hope you have all had a lovely summer and your children are ready for the busy autumn term ahead. I would like to take this opportunity to remind you of some of the details circulated at the end of last term. The new academic term begins on Thursday 1st September, and arrangements for pupils and students are as follows:

Thursday 1 st September	Staff development day. No pupils or students in school
Friday 2 nd September	Staff development day. No pupils and students in school
Monday 5 th September	Year 7 Induction day. Arrival at 8.40am Year 12 Induction day. Arrival at 10am Years 8, 9, 10, 11 and 13 are not in school
Tuesday 6 th September	Years 7-11 and Year 13 in lessons. Arrival at 8.45am Year 12 in lessons. Arrival at 9.45am

Uniform

We have a clear uniform and standards policy, including our expectations with regards to uniform, jewellery, piercings and hair colour. The policy (circulated to parents at the end of last term) was updated to include helpful images of correct and incorrect uniform, and is available on the school website. Should you wish to check before you buy, contact the pupil support team at psms@saintcecilias.london. If you have permitted your son or daughter to dye their hair over the summer, please ensure they are able to begin the term with natural hair colour. Similarly, if you have permitted your child to have an additional piercings or henna tattoos, the healing process for piercings must have ended as pupils will be asked to remove non- uniform jewellery. Signs of tattoos must not be visible.

Attendance and punctuality

Pupils and students are expected to arrive to attend school every day, and should arrive at school no later than 8.45am. Lessons begin at 8.50am. On the rare occasions your child is absent, you must contact the school on 020 8780 1244 (selecting option 1). Contact must be made to the school on the first day of absence, as early as possible and before 9am, and every day thereafter, if your child's absence continues, indicating the reason for their absence.

Family holidays should not be taken during term time, and will not be authorised. However, in very exceptional circumstances if other absence in term time is unavoidable, parents must write to the school, and it will be for the Headteacher to determine if the absence is authorised.

Readiness to learn

So that pupils and students are ready to learn, we value your support in ensuring they have and appropriate school bag, and the following essential items ready for the start of term:

- Two pens (blue or black)
- Two pencils
- Eraser
- Protractor
- A 15 cm ruler
- Compass
- Pencil sharpener
- Pencil case
- A pack of 12 coloured pencils

Please get in contact with your child's mentor or Year Leader, should you need support in obtaining the right equipment.

Finally, the school day ends at 3.10pm, and senior staff are on duty each day on the gate, and in Southfields. Pupils are welcome to remain at school for clubs, to meet teachers or visit the library or study rooms. Afterwards, they are expected to make their way directly home. Pupils are not permitted to arrange to meet young people from other schools or colleges at the end of the day. We look forward to welcoming all pupils back for another exciting term.

Yours sincerely,

James Owen
Deputy Headteacher